



Medical University of Graz  
Institute for Medical Informatics, Statistics and Documentation  
Auenbruggerplatz 2/5  
A-8036 Graz  
E-Mail: [office@randomizer.at](mailto:office@randomizer.at)

## Randomizer: Trial Registration

<b>Trial</b>	Name:	<input type="text"/>		
	<i>(according to field „Name“ in the Randomizer)</i>			
<b>Billing Address</b> <i>(to be stated on the invoice)</i>	Sponsor:	Commercial	Academic	
	Expected Number of Randomizations:	<input type="text"/>	Expected Duration (months):	<input type="text"/>
<b>Delivery Address</b> <i>(to which invoices are sent)</i>	<input type="text"/>			
	<input type="text"/>			
<b>Payment Method</b>	Bank Transfer	Visa	MasterCard	Card Number: <input type="text"/>
	Expiration Date (MM/YY): <input type="text"/>		Cardholder's Name: <input type="text"/>	
<b>Preferred Remittance</b>	<i>(as it appears on the credit card)</i>			
	quarterly	semi-annually	annually	Others: <input type="text"/>
<b>Contact for Administrative Purposes</b>	Name:	<input type="text"/>		
	Phone:	<input type="text"/>		
	E-Mail:	<input type="text"/>		
<b>Remarks</b>	<input type="text"/>			

The above information is, to the best of the signatory's knowledge, correct and complete.

**The terms and conditions are binding and are accepted by the authorized signatory.**

.....  
City, Date

.....  
Signature

Name:	<input type="text"/>
Title/Position:	<input type="text"/>

# Agreement on Processing of Personal Data on Behalf of a Controller in Accordance with Article 28 GDPR

Revised on 2018-04-12

The Controller:	The Processor:
[NN] [Address]	<b>Institute for Medical Informatics, Statistics and Documentation of the Medical University of Graz</b>  Auenbruggerplatz 2 A-8010 Graz Austria

(1) This agreement is to be considered as an annex to the Terms and Conditions for the "Randomizer" data application. The subject of this contract processing is the randomization of trial subjects of the trial named in the Trial Registration Form.

Contract Processing shall include the following categories of personal data:

- Contact details of the study personnel registered with the "Randomizer" data application at [www.randomizer.at](http://www.randomizer.at),
- Billing data for the trial.

Categories of data subjects affected:

- Study personnel.

(2) Processor shall process data on behalf of Controller only within the scope of the statement of work and the instructions issued by Controller.

(3) Processor warrants that any person entitled to process data on behalf of Controller has undertaken a commitment to secrecy or is subject to an appropriate statutory obligation to secrecy. All such secrecy obligations shall survive the termination or expiration of such Contract Processing. The obligation to secrecy applies to natural persons as well as legal

entities and communities of persons. The Processor warrants that he has informed all persons involved in the service of the consequences of a breach of data secrecy before commencing work.

(4) Processor is responsible for ensuring that his employees and agents are adequately informed of the provisions of this agreement that apply to them.

(5) Processor shall use subcontractors outside of Medical University of Graz as further processors on behalf of Controller only where approved in advance by Controller. Where Processor entrusts subcontractors, Processor shall be responsible for ensuring that Processor's obligations on data protection resulting from the Agreement and this exhibit are valid and binding upon subcontractor.

(6) All data processing activities are performed exclusively within the EU/the EEA.

(7) Processor warrants that he has taken adequate and appropriate organizational, physical, technical and administrative security measures to prevent Controller's data from being used improperly or made available to unauthorized third parties (unauthorized third parties are natural or legal persons whose activities are not attributable to Processor according to point 5 of this agreement or who are not subject to any contractual obligation within the meaning of point 3 of this agreement by the Processor). The security measures include firewalls, data encryption, physical access restrictions to data centers, and authorization controls for access to data. While Processor is dedicated to securing its systems and services, the study personnel is responsible for securing and maintaining the privacy of their password(s) and account registration information and verifying that the personal data Processor maintains about them is accurate and current. Controller is also responsible for the organizational, physical and technical security of the IT systems used by Controller.

(8) Controller is informed that, for the contract processing covered in this agreement, Controller shall maintain a record of processing activities according to Article 30 GDPR. Controller is responsible for checking whether such record is required.

(9) Processor maintains technical and organizational measures to support Controller in fulfilling data subjects' requests and claims, as detailed in chapter III of the GDPR (in particular the right to information, the right to correction or deletion and the right to rescission), within the legal time limits applicable to Controller and shall provide Controller with all information necessary for this purpose.

(10) Processor shall notify Controller, without undue delay, of any suspected violations of contractual or statutory issues related to data protection, in particular suspicions of data breach, or other irregularities in connection with Controller's data and of investigations, controls and measures by the supervisory authority(ies).

(11) Where Controller's data becomes subject to an official enquiry, Processor shall - if legally permissible - inform Controller thereof and refer the authority to Controller.

(12) Controller and third parties authorized by him are granted the right to inspect and control the data processing facilities of Processor with regard to the processing of the data provided by Controller. Processor shall provide Controller with the information necessary to monitor compliance with the obligations set out in this Agreement.

(13) This Agreement ends with the removal of the trial from the database of the data application.



- (14) It is Controller's responsibility and discretion to remove completed or discontinued trials from the data application's database.
- (15) This Agreement shall be adapted to any changes to the Privacy Policy that may be relevant to this Agreement.
- (16) Amendments and supplements to this Agreement must be made in writing.
- (17) This Agreement shall be governed by Austrian law to the exclusion of conflict of law rules and the UN Convention on Contracts for the International Sale of Goods. Place of jurisdiction is Graz.

**Signatures:**

*[Place], [Date]*

*[Place], [Date]*

*Controller:*

*Processor:*

.....

.....

*[Signature, Name, Title]*

*[Signature, Name, Title]*